Dear Member:

We are pleased to offer automatic payment as a method to pay your monthly EssentiaCare premium. This paperless service that is convenient, reliable, and safe. This option ensures that your health plan premium is always paid on time – no postage necessary! And record keeping is easy – your bank statement shows all automatic payment deductions, and serves as proof of payment.

Automatic payment allows your plan premium to be automatically deducted from your checking or savings account between the 7th and 10th days of each month.

To enroll, your account must be paid up through your current billing statement. Please complete, sign, and send us the Automatic Payment Form below along with:

- A voided check to have your monthly payment deducted from your checking account; or
- A savings account deposit slip to have your monthly payment deducted from your savings account; or
- Provide your banking information on the form below.

**Automatic Monthly Payment Terms and Conditions:**

- UCare must receive this form 30 days prior to the start of monthly deductions.
- This agreement will remain in effect until you notify UCare that you wish to cancel the automatic payment.
- Requests to cancel must be received by UCare 15 days prior to the deduction date.

Please mail your completed form and voided check or savings account deposit slip to:

UCare – ATTN: Membership Billing, P.O. Box 52, Mpls, MN  55440-0052.

If you have any questions, please contact Customer Services at the number on the back of your member ID card.

Best Regards,

Sheri Johnson
Associate Vice President, Membership Billing and Enrollment
### Automatic Payment Form

**UCare Member ID:**

- **Checking account** (please attach a voided check or print your account information below – we cannot accept a checking account deposit slip).
  
  Bank Routing Number (9 digits): __ __ __ __ __ __ __ __ __  
  Your Checking Account Number: __ __ __ __ __ __ __ __ __  

- **Savings account** (please attach a savings account deposit slip or print your account information below)
  
  Bank Routing Number (9 digits): __ __ __ __ __ __ __ __ __  
  Your Bank Account Number: __ __ __ __ __ __ __ __ __  

- By checking this box I give UCare permission to pull my total balance due with my first automatic payment deduction. This includes any past due balance that I owe to UCare and may exceed my usual monthly premium amount. Leaving this box unchecked means that I will be responsible to initiate payments for other outstanding balances.

  I authorize UCare to set up my account with automatic monthly plan premium payments as directed above. By signing this form, I understand and accept the terms and conditions associated with this form (please read the terms and conditions on the back of this form).

**Member Signature:**  
**Date:**

**Member Phone:**  
**Bank Name:**
Notice of Nondiscrimination

UCare complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability or sex. UCare does not exclude people or treat them differently because of race, color, national origin, age, disability or sex.

We provide aids and services at no charge to people with disabilities to communicate effectively with us, such as TTY line, or written information in other formats, such as large print.

If you need these services, contact us at 612-676-6500 (voice) or toll free at 1-866-457-7144 (voice), 612-676-6810 (TTY), or 1-800-688-2534 (TTY).

We provide language services at no charge to people whose primary language is not English, such as qualified interpreters or information written in other languages.

If you need these services, contact us at the number on the back of your membership card or 612-676-6500 or toll free at 1-866-457-7144 (voice); 612-676-6810 or toll free at 1-800-688-2534 (TTY).

If you believe that UCare has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability or sex, you can file an oral or written grievance.

Oral grievance

If you are a current UCare member, please call the number on the back of your membership card. Otherwise please call 612-676-6500 or toll free at 1-866-457-7144 (voice); 612-676-6810 or toll free at 1-800-688-2534 (TTY). You can also use these numbers if you need assistance filing a grievance.

Written grievance

Mailing Address
UCare
Attn: Complaints, Appeals and Grievances
PO Box 52
Minneapolis, MN 55440-052
Email: cag@ucare.org
Fax: 612-884-2021

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at https://ocrportal.hhs.gov/ocr/portal/lobby.jsf, or by mail or phone at:

U.S. Department of Health and Human Services
200 Independence Avenue SW
Room 509F, HHH Building
Washington, D.C. 20201
1-800-368-1019, 1-800-537-7697 (TDD)

ATTENTION: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 612-676-3200/1-800-203-7225 (TTY: 612-676-6810/1-800-688-2534).


XIYYEEFFANNA: Afaan dubbattu Oroomiffa, tajajila gargaarsa afaanii, kanfaltiidhaan ala, ni argama. Bilbilaa 612-676-3200/1-800-203-7225 (TTY: 612-676-6810/1-800-688-2534).

CHÚ Y: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 612-676-3200/1-800-203-7225 (TTY: 612-676-6810/1-800-688-2534).

注意：如果您使用繁體中文，您可以免費獲得語言援助服務。請致電 612-676-3200/1-800-203-7225 (TTY: 612-676-6810/1-800-688-2534).

ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 612-676-3200/1-800-203-7225 (телетайп: 612-676-6810/1-800-688-2534).

ไปดีๆ: ท่านสามารถใช้บริการตลอด 24 ชั่วโมง ท่านสามารถติดต่อเราได้ตลอดเวลา โทร 612-676-3200/1-800-203-7225 (TTY: 612-676-6810/1-800-688-2534).

نصيحة: يمكن الوصول إلى خدمات ترجمة مجاناً للجميع. يرجى تواصل معنا في 612-676-3200/1-800-203-7225 (TTY: 612-676-6810/1-800-688-2534).


警告：如果您在法国，您可以获得免费的语言援助服务。请拨打 612-676-3200/1-800-203-7225 (TTY: 612-676-6810/1-800-688-2534).

ملاحظة: إذا كنت تتحدث اللغة، فإن خدمات المساعدة اللغوية توافر لك بالمجانية. اتصل برقم 612-676-3200/1-800-203-7225.

ATTENTION: Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 612-676-3200/1-800-203-7225 (ATS : 612-676-6810/1-800-688-2534).

주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 612-676-3200/1-800-203-7225 (TTY: 612-676-6810/1-800-688-2534) 번으로 전화해 주십시오.

PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 612-676-3200/1-800-203-7225 (TTY: 612-676-6810/1-800-688-2534).